



# DCM SHRIRAM LTD.

CIN: L74899DL1989PLC034923

Regd. Office: 2<sup>nd</sup> Floor, (West Wing), Worldmark 1, Aerocity, New Delhi - 110037

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E-mail : [shares@dcmsriram.com](mailto:shares@dcmsriram.com), Website: [www.dcmsriram.com](http://www.dcmsriram.com)

**Registered/Speed Post/Courier**

**IMPORTANT COMMUNICATIONS**

Reference No. <<Sr. No.>>  
Name <<NAME>>  
Address <<ADD1>> <<ADD2>> <<ADD3>>  
<<ADD4>> <<PIN>>  
Folio No./ DP ID No. <<FOLIO NO>>  
No. of Equity shares <<CURR SHR>>

Dear Sir/Madam,

**Sub.: Investor Education and Protection Fund (IEPF)**

Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 as amended ("Rules") notified by the Ministry of Corporate Affairs effective September 7, 2016, have prescribed the manner of dealing with the shares in respect of which dividend has remained unclaimed/un-paid for seven consecutive years or more. In compliance with the said Rules this letter of information is being sent to you as the dividend on your shares has not been en-cashed for last 7 years i.e. since the Interim dividend for FY 2013-14 onwards as per records of the Company. A public notice is also being issued and the same along with the list of all such shareholders are being uploaded on the Company's website at [www.dcmsriram.com](http://www.dcmsriram.com).

In case you have en-cashed any dividend warrant(s), during any of the last seven years, or have otherwise procured any orders from any Court/ Tribunal/Statutory Authorities, etc., as prescribed under the Rules, in respect of the said shares, you are advised to send a letter with written proof of en-cashment of the dividend warrant(s)/relevant document(s), as the case may be alongwith self attested copy of PAN, Photo ID Proof & Address Proof (preferably Aadhar Card), to the Company's registered office address within seven days, with a copy of the same via e-mail to [shares@dcmsriram.com](mailto:shares@dcmsriram.com), failing which the Company shall proceed to deal with the said shares as per the said Rules including but not limited to cancellation/issue of duplicates for the corresponding share certificates, if any, and/or transfer of the said shares to the prescribed account (Demat Account of IEPF Authority), and/or take such other actions as may be prescribed, under the Rules and any amendments thereto, from time to time.

For any queries, kindly contact the Company's Registrar and Share Transfer Agent - M/s. MCS Share Transfer Agent Ltd., F-65, Okhla Industrial Area, Phase - I, New Delhi - 110020 Tel.: 011-41406149-52 E-mail : [helpdeskdelhi@mcsregistrars.com](mailto:helpdeskdelhi@mcsregistrars.com).

Please quote the reference number as above and your folio/DP ID number in all correspondence.

For **DCM Shriram Ltd.**

**Sameet Gambhir**

Company Secretary & Compliance Officer

Place: New Delhi

Date : 7.12.2020

\*Being a computerized communication no need of signature\*