

**Registered Office:**

1<sup>st</sup> Floor, Kanchenjunga Building,  
18, Barakhamba Road, New Delhi-110001  
Tel : 011-23316801, Fax : 011-23318072  
CIN : L74899DL1989PLC034923  
E-mail : response@dcmshriram.com  
Website : www.dcmshriram.com

Notice is hereby given that the Twenty Seventh Annual General Meeting of DCM Shriram Limited will be held on Tuesday, the 9<sup>th</sup> August, 2016 at 10.00 A.M. at Air Force Auditorium, Subroto Park, New Delhi to transact the following businesses:

**Ordinary Business:**

1. To consider and adopt:
  - (a) the audited financial statements of the Company for the financial year ended 31<sup>st</sup> March, 2016, the reports of the Board of Directors and Auditors thereon; and
  - (b) the audited consolidated financial statements of the Company for the financial year ended 31<sup>st</sup> March, 2016.
2. To declare a final dividend and to note the payment of interim dividends on Equity Shares for the financial year 2015-16.
3. To appoint a Director in place of Shri K.K. Kaul (DIN 00980318), who retires by rotation and being eligible offers himself for re-appointment.
4. To appoint a Director in place of Shri Sharad Shrivastva (DIN 01271854), who retires by rotation and being eligible offers himself for re-appointment.
5. To consider and if thought fit, to pass, with or without modification(s), the following Resolution as an Ordinary Resolution:
 

“RESOLVED THAT M/s. Deloitte Haskins & Sells, Chartered Accountants (Registration No.015125N), be and are hereby appointed as Auditors of the Company, to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual General Meeting of the Company at such remuneration as shall be fixed by the Board of Directors or a Committee thereof or its other delegate.”

**Special Business:**

6. To consider and, if thought fit, to pass, with or without modification(s), the following Resolution as an Ordinary Resolution:
 

“RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the remuneration payable to the Cost Auditors appointed by the Board of Directors of the Company, to conduct the audit of the cost records of the Company for the financial year 2016-2017, as detailed in the explanatory statement to this notice, be and is hereby ratified and confirmed.

RESOLVED FURTHER THAT the Board of Directors or Committee thereof or its other delegate be and is hereby authorized to do all such acts, deeds, things as may be required in connection therewith as they may deem appropriate.”
7. To consider and, if thought fit, to pass, with or without modification(s), the following Resolution as a Special Resolution:
 

“RESOLVED THAT pursuant to the provisions of Section 149, read with Section 6 and Memorandum and Articles of Association of the Company and other applicable provisions, if any, (including modification and re-enactment thereof) of the Companies Act, 2013, the consent of the Members be and is hereby accorded for increase in the number of maximum Directors on the Board of the Company upto 18 Directors.

RESOLVED FURTHER THAT the Board of Directors or a Committee thereof or its other delegate, be and are hereby authorised to take all necessary steps and actions, which are incidental and consequential to give effect to the above resolution.”

By Order of the Board

New Delhi  
May 10, 2016

Sameet Gambhir  
Company Secretary  
Membership No.: F4658

**Notes:**

1. The relevant Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 is annexed hereto.
2. **A Member entitled to attend and vote is entitled to appoint a proxy/proxies to attend and vote instead of himself and the proxy/proxies need not be a Member of the Company. A Proxy Form is sent herewith.**

**A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such a person shall not act as a proxy for any other person or Member.**

The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A proxy form is sent herewith. Proxies submitted on behalf of the Companies, Societies etc., must be supported by an appropriate resolution/authority, as applicable.
3. The Share Transfer Books and the Register of Members of the Company will remain closed from 2.8.2016 to 9.8.2016 (both days inclusive) for annual closing and determining the entitlement of the shareholders to the final dividend for 2015-16 if declared by the Members.
4. Details under Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of the Directors seeking appointment at the Annual General Meeting, form integral part of the Notice. The Directors have furnished the requisite declarations for their appointment.
5. In terms of Notification issued by the Securities and Exchange Board of India (SEBI), Equity Shares of the Company are under compulsory demat trading by all investors w.e.f. 21<sup>st</sup> March, 2000. Members are, therefore, advised to dematerialise their shareholding to avoid inconvenience in trading in the shares in the Company.
6. Electronic Copy of Notice of the 27<sup>th</sup> Annual General Meeting of the Company inter alia indicating the manner of electronic voting ('e-voting') along with Explanatory Statement attendance slip, proxy form and route map is being sent to all the members whose email IDs are registered with Company/Depository Participant(s) for communication purpose unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the 27<sup>th</sup> Annual General Meeting

of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip, Proxy Form and Route Map is being sent in the permitted mode.

7. Members may also note that the Notice of 27<sup>th</sup> Annual General Meeting, Attendance Slip, Proxy Form, Route Map, Ballot Paper and the Annual Report for 2016 will also be available on the Company's website i.e. [www.dcmshriram.com](http://www.dcmshriram.com) for their download.
8. Members holding shares in Physical form, are requested to intimate their change in address/Bank Mandate/National Electronic Clearing Service (NECS) details, if any, to M/s. MCS Share Transfer Agent Ltd., the Registrar and Share Transfer Agent (RTA), F-65, 1<sup>st</sup> Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 along with a cancelled cheque and proof of change of address, as applicable. Beneficial owners holding shares in electronic form are requested to intimate their change in address/Bank Mandate/National Electronic Clearing Service (NECS) details, if any, to their respective Depository Participants (DP) in order to get the same registered.
9. **Members who are holding shares in physical form in identical names in more than one folio are requested to write to RTA enclosing their Share Certificate(s) to enable the Company to consolidate their holding into one folio.**
10. In terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, application for : (i) transfer of physical shares (ii) Deletion of name of the deceased shareholder(s) where the shares are held in the name of two or more shareholders (iii) Transmission of shares to the legal heir(s)/representative(s), where deceased shareholder was the sole holder of shares (iv) Transposition of shares – when there is a change in the order of names in which physical shares are held jointly in the names of two or more shareholders has to be accompanied with a self-attested copy of their Income Tax PAN Cards along with the other documents to the RTA irrespective of the value of the transaction. Further in case of registration of transfer of shares in physical form, in addition to the documents as stated a self attested copy of Income Tax PAN Card of both transferor(s) and transferee(s) shall also be furnished to the Company.
11. Pursuant to Sections 205A and 205B of the Companies Act, 1956, the dividends upto the financial year 1994-95 which remained unpaid/unclaimed had been transferred to the General Revenue Account of the Central Government which can be claimed from it. Pursuant to the amended provisions of Sections 205A, 205B and 205C of the Companies Act, 1956, the Company has transferred the unpaid final dividend for the financial year 2007-08 to Investor Education and Protection Fund (the Fund) for which no claim shall lie against the Company or the Fund. Pursuant to the provisions of Investor Education and Protection Fund (Uploading of information regarding unpaid and unclaimed amounts lying with companies) Rules, 2012, the Company has uploaded the details of unpaid and unclaimed amounts lying with the Company as on 18.8.2015 (date of last Annual General Meeting) on the website of the Company ([www.dcmshriram.com](http://www.dcmshriram.com)), as also on the website of the Ministry of Corporate Affairs. Members of the Company who have not yet encashed their dividend warrant(s) for the financial year ended 31.3.2009 and onwards are requested to write to the Company immediately.
12. In terms of Section 72 of the Companies Act, 2013 and related rules thereunder, a Member of the Company may nominate a person on whom the Shares held by him/her shall vest in the event of his/her death. Member(s) desirous of availing this facility may submit nomination in the prescribed Form SH-13 to the Company/RTA in case shares are held in Physical form, and to their respective depository participant, if held in electronic form.
13. **Members are requested to register/update their e-mail addresses for receiving all communications including Annual Reports, Notices, Circulars, etc. from the Company electronically.**
14. **Re-appointment of Directors**

The information, as required under the Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings, in relation to the re-appointment of Directors is as under:

<b>Name of the Director</b>	<b>Shri K.K. Kaul</b>	<b>Shri Sharad Shrivastva</b>
<b>Date of Birth &amp; Age</b>	30.3.1950 (66 years)	17.1.1960 (56 years)
<b>Nationality</b>	Indian	Indian
<b>Date of Appointment on the Board of the Company</b>	2.7.2014	2.7.2014
<b>Qualification</b>	BE in Chemical Engineering and Doctorate Degree in Human Letters	B.A. Associate (III)
<b>Experience</b>	36 years	33 years
<b>Expertise in Functional Areas</b>	General Management, Project Management, Supply Chain Management, Operation of Process Plants and HR	Administration, Governance, HR & Marketing
<b>Directorships held in other Companies</b>	- Fertilizer Association of India - DCM Shriram Foundation	NIL
<b>Chairman/Member of the Committee(s) of the Board of Directors of the Company and other listed entities</b>	NIL	NIL
<b>Number of shares held in the Company</b>	59,000	NIL
<b>Number of Board Meetings attended during the year</b>	5	2
<b>Relationship with other Directors, Manager and other Key Managerial Personnel</b>	N.A.	N.A.

15. Corporate Members intending to send their authorized representative(s) to attend the meeting are requested to send a certified copy of the Board Resolution authorizing their representative as also the signature of the said representative duly attested by the Company Secretary or Director of the company, to attend and vote on their behalf at the meeting.
16. In case of joint Members attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
17. Relevant documents referred to in the accompanying the Annual General Meeting (AGM) Notice and Explanatory Statement are open for inspection by the Members at the Registered Office of the Company on all working days, during 11.00 A.M. to 1.00 P.M. upto the date of the Meeting and also at the AGM Venue during AGM.
18. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013 and related rules thereunder and Register of Contracts or Arrangements in which Directors are interested under Section 189 of the Companies Act, 2013 and related rules thereunder will be available for inspection by Members of the Company at the venue of the meeting.
19. As per Regulation 13 of the SEBI (Share Based Employee Benefits) Regulations, 2014, a certificate from the Auditors of the Company regarding the implementation of the DCM Shriram Employee Stock Purchase Scheme in accordance with these Regulations will be available for inspection by Members of the Company at the venue of the meeting.
20. For the immediate reference, route map for reaching the venue of the Annual General Meeting is attached.

21. **Voting through electronic means**

- I. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide Members a facility to exercise their right to vote at the Annual General Meeting (AGM) by electronic means and the business may be transacted through such voting. The facility of casting the votes by the Members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL). E-Voting is optional. Please read carefully the following instructions/procedures on E-Voting.
- II. The facility for voting through ballot paper shall be made available at the AGM and the Members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
- III. The Members who have cast their vote by remote e-voting prior to the AGM may also attend and participate in the AGM but shall not be entitled to cast their vote again.
- IV. Shri Sanjay Grover (FCS 4223), Company Secretary in Practice, has been appointed as Scrutinizer to scrutinize the voting and remote e-voting process in a fair and transparent manner.
- V. The remote e-voting period commences on 6.8.2016 (9.00 A.M.) and ends on 8.8.2016 (5.00 P.M.). During this period Members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 2.8.2016, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a Resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
- VI. The manner and process of remote e-Voting are as under:
  - A. In case a Member receives an email from NSDL [for Members whose email IDs are registered with the Company/Depository Participants(s)] :
    - (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
    - (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com>
    - (iii) Click on Shareholder - [Login](#)
    - (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
    - (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
    - (vi) Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
    - (vii) Select "EVEN" (E-Voting Event Number) of "DCM Shriram Limited".
    - (viii) Now you are ready for remote e-voting as Cast Vote page opens.
    - (ix) Voting has to be done for each item of the Notice separately. In case you do not desire to cast your vote on any specific item it will be treated as abstained.
    - (x) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
    - (xi) Upon confirmation, the message "Vote cast successfully" will be displayed.
    - (xii) Once you have voted on the Resolution, you will not be allowed to modify your vote.
    - (xiii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [sanjaygrover7@gmail.com](mailto:sanjaygrover7@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
  - B. In case a Member receives physical copy of the Notice of AGM [for Members whose email IDs are not registered with the Company/Depository Participants(s)] :
    - (i) Initial password is provided as below/at the bottom of the Attendance Slip for the AGM :

<u>EVEN (Remote e-voting Event Number)</u>	<u>USER ID</u>	<u>PASSWORD/PIN</u>

(ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xiii) of 'A' above, to cast vote.

- VI. In case of any queries/grievance, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990 or contact Mr. Amarjit 011-41406149 (E-mail : [admin@mcsregistrars.com](mailto:admin@mcsregistrars.com)) or Mr. Amit Mehra, Jt. Manager (Co. Law)/ Mr. YK Gupta, Addl.

Manager (Co. Law) at 011-23316801 (Email: [amitmehra@dcmsshriram.com](mailto:amitmehra@dcmsshriram.com)/[ykgupta@dcmsshriram.com](mailto:ykgupta@dcmsshriram.com)). If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at the following toll free no.: 1800-222-990.

- VIII. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- IX. The voting rights of Members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 2.8.2016.
- X. Any person, who acquires shares of the Company and become Member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 2.8.2016, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or Registrar and Transfer Agent (RTA) of the Company.
- XI. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting or voting at the AGM through ballot paper.
- XII. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "Ballot Paper" for all those Members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- XIII. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- XIV. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company [www.dcmsshriram.com](http://www.dcmsshriram.com) and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai & National Stock Exchange of India Ltd., Mumbai.

### **EXPLANATORY STATEMENT**

(Pursuant to Section 102 of the Companies Act, 2013)

#### **ITEM NO.6**

The Board, on the recommendation of the Audit Committee, has approved the appointment and remuneration of the Cost Auditors to conduct the audit of the cost records of the Company for the financial year ending March, 31, 2017 as per the following details:

M/s. Bahadur Murao & Co., Cost Accountants, New Delhi and M/s. J.P. Sarda & Associates, Cost Accountants, Kota were appointed as Cost Auditors for the financial year 2016-17, to audit the cost accounting records for its products for a total remuneration upto Rs.3.85 lacs.

In accordance with the provisions of Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be ratified by the Members of the Company.

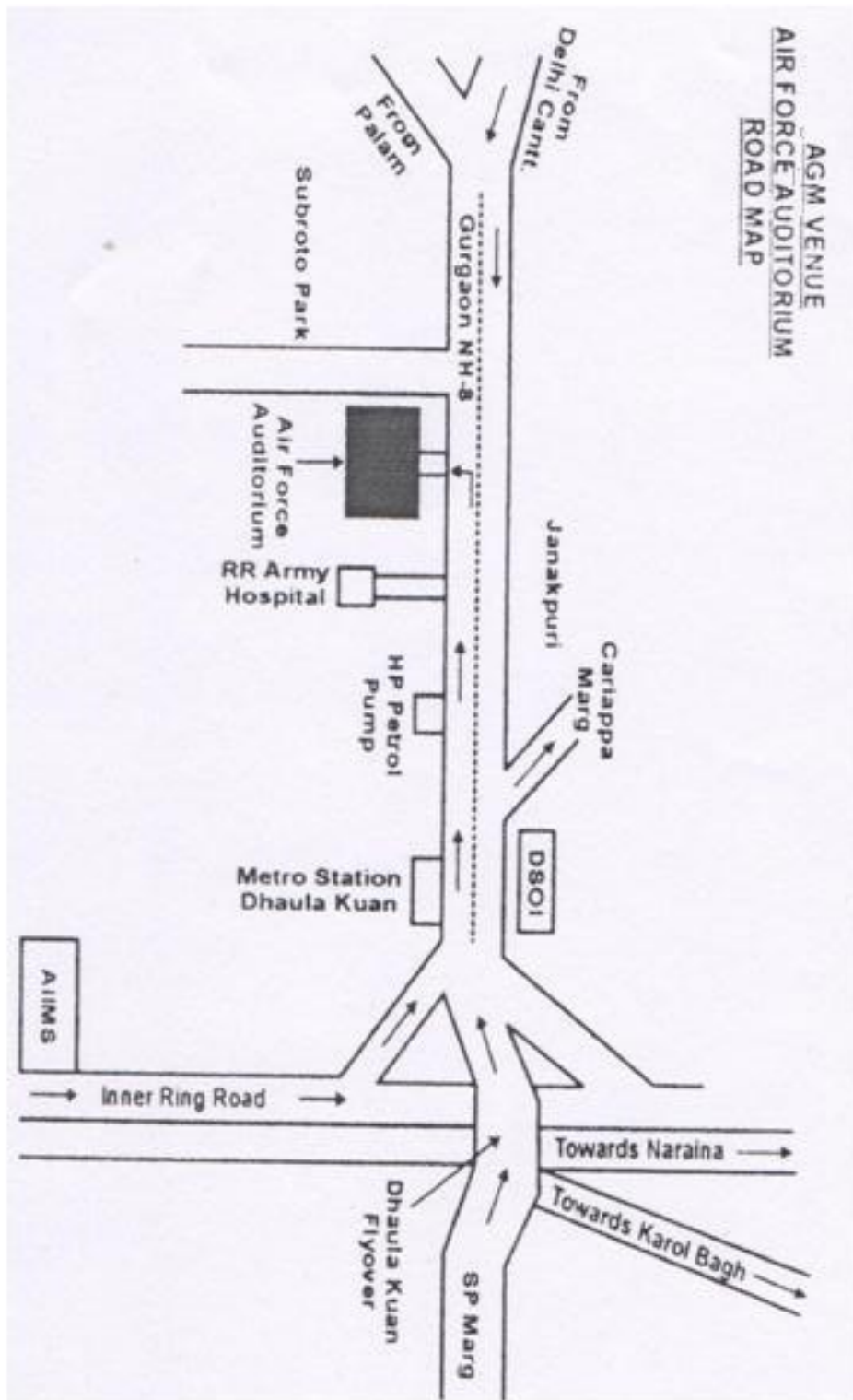
Accordingly, confirmation of the Members is sought for passing an Ordinary Resolution as set out at Item No.6 of the Notice for ratification of the remuneration payable to the Cost Auditors for the financial year ending March 31, 2017.

None of the Directors/Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested, financially or otherwise, in the Resolution.

#### **ITEM NO. 7**

Pursuant to Section 149 of the Companies Act, 2013 read with Companies (Appointment and Qualification of Directors) Rules, 2014, the Company may have maximum 15 Directors on its Board and it can be increased with the approval of the Members through a Special Resolution. In anticipation of future requirements, approval of the Members is sought to increase the number of Directors on the Board upto 18 Directors. The Board recommends the Special Resolution as set out at Item No.7 of the Notice for approval by the Members.

None of the Directors/Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested, financially or otherwise, in the Resolution.



Nearest Landmark :- Dhaula Kuan Metro Station

# ADMISSION SLIP



**DCM SHRIRAM**

**DCM Shriram Ltd. Regd. Office :** 1<sup>st</sup> Floor, Kanchenjunga Building, 18, Barakhamba Road, New Delhi-110 001.

(CIN : L74899DL1989PLC034923)

**Tel :** 011-23316801; **Fax :** 011-23318072; **E-mail :** [response@dcmshriram.com](mailto:response@dcmshriram.com); **Website :** [www.dcmshriram.com](http://www.dcmshriram.com)

**PLEASE COMPLETE THE ADMISSION SLIP AND HAND IT OVER AT THE ENTRANCE OF MEETING VENUE**

# 2016

**Please register/update my/our under mentioned E-mail ID/Phone No. for sending all future Company's correspondence:**

E-mail ID \_\_\_\_\_ Ph. No. : \_\_\_\_\_

Shareholder(s)' Signature \_\_\_\_\_

I HEREBY RECORD MY PRESENCE AT THE 27<sup>TH</sup> ANNUAL GENERAL MEETING OF DCM SHRIRAM LIMITED ON TUESDAY, 9<sup>TH</sup> AUGUST, 2016 AT 10.00 A.M. AT AIR FORCE AUDITORIUM, SUBROTO PARK, NEW DELHI-110010.

SIGNATURE OF THE SHAREHOLDER/PROXY

- Notes :-
- Shareholders/Proxies who come to attend the meeting are requested to bring their copies of the Annual Report and Admission Slip with them.
  - Shareholders having queries are requested to send them 10 days in advance of the Annual General Meeting at the registered office of the Company to enable it to collect the relevant information.
  - This Admission Slip is valid only in case shares are held on the date of this AGM.
  - **ONLY OPEN SNACKS SHALL BE SERVED AT THE VENUE OF AGM.**

# PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

**DCM Shriram Ltd. Regd. Office :** 1<sup>st</sup> Floor, Kanchenjunga Building, 18, Barakhamba Road, New Delhi-110 001.

(CIN : L74899DL1989PLC034923)

**Tel :** 011-23316801; **Fax :** 011-23318072; **E-mail :** [response@dcmshriram.com](mailto:response@dcmshriram.com); **Website :** [www.dcmshriram.com](http://www.dcmshriram.com)



**DCM SHRIRAM**

I/We, being the member(s) holding ..... shares of DCM Shriram Ltd., hereby appoint:

1. .... of ..... having e-mail id ..... or failing him.

2. .... of ..... having e-mail id ..... or failing him.

3. .... of ..... having e-mail id .....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 27<sup>th</sup> Annual General Meeting of the Company, to be held on Tuesday, 9<sup>th</sup> August, 2016 at 10.00 A.M. at Air Force Auditorium, Subroto Park, New Delhi-110010 and at any adjournment thereof in respect of such resolution(s) as are indicated overleaf.

### E-voting facility particulars (to be retained with the shareholder)

EVEN (E-voting Event Number)	USER ID	PASSWORD / PIN

**Note :** Please read instructions given at note no.21 of the notice of the 27<sup>th</sup> AGM carefully before voting Electronically

\* I wish my above Proxy to vote in the manner as indicated in the box below:

Sl. No.	#Resolutions Ordinary Business	For	Against
1	Consider and adopt : (a) the audited financial statements of the Company for the financial year ended 31 <sup>st</sup> March, 2016, the reports of the Board of Directors and Auditors thereon; and (b) the audited consolidated financial statements of the Company for the financial year ended 31 <sup>st</sup> March, 2016		
2	Declaration of Final Dividend and noting of Interim Dividends on Equity Shares for the F.Y. 2015-16		
3	Re-appointment of Shri K.K. Kaul, Director who retires by rotation.		
4	Re-appointment of Shri Sharad Shrivastva, Director who retires by rotation.		
5	Appointment of Auditors and authority to fix their Remuneration.		
	<b>Special Business</b>		
6	Ratification of Remuneration to Cost Auditors for the F.Y. 2016-17.		
7	Increase in the number of maximum Directors on the Board of the Company upto 18 Directors		

Signed this ..... day of ..... 2016

Signature of Shareholder(s)

Affix  
Revenue  
Stamp

Signature of First Proxy holder

Signature of Second Proxy holder

Signature of Third Proxy holder

- Notes : 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. A Member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a Member of the Company.
3. A person can act as a proxy on behalf of Members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A Member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

\* This is only optional. Please put a 'v' in the appropriate column of the resolution(s) indicated in the Box. If you leave the 'For' or 'Against' column blank of any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.

# Please refer AGM notice for detailed resolutions.